

National Central University Regulations Governing Faculty Counseling of Students

Approved by the 292nd Administrative Meeting on Oct. 26, 1998
Amended and approved by the 1st University Council Meeting of Academic Year
2003–2004 on Nov. 25, 2003
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2024–2025 on Nov. 12, 2024

- Article 1. These Regulations are established in accordance with the Teachers' Act and pursuant to the Guidelines for Schools on Establishing Regulations Governing Teachers' Counseling and Discipline of Students promulgated by the Ministry of Education.
- Article 2. NCU faculty members shall provide counseling to students in accordance with the Regulations. Matters not provided for herein are governed by applicable laws and regulations and NCU's rules. The Regulations shall apply mutatis mutandis to counseling personnel (except faculty members), including adjunct teachers, campus security personnel, student affairs personnel, professional counseling personnel, sports coaches, club instructors and other counseling personnel.
- Article 3. NCU faculty members have a duty to provide counseling to students. They shall also participate in continuing courses or training programs to enhance their professional knowledge and skills.
- Article 4. Faculty members shall provide counseling to students for the following purposes:
1. To encourage students to achieve good performance, and foster in students an attitude of self-respect, respect for others, autonomy and self-discipline;
 2. To guide students toward healthy physical and mental development, foster their potential, and develop well-rounded personalities;
 3. To help students develop good living habits and establish behavior compliant with social norms;
 4. To ensure that classroom instruction and school educational activities proceed normally.
- Article 5. Faculty members shall provide counseling to students pursuant to the following principles:
1. Respect human dignity of students.
 2. Pay attention to individual differences among students.
 3. Meet mental and developmental needs of students.
 4. Protect students' rights to learn.
 5. Show care and patience in educating students.
 6. Help students develop the ability to reflect on their behavior and exercise self-control.
- Article 6. Faculty members shall provide counseling to students on their lives, learning, career development, and mental and physical health. However, for professional counseling, faculty members may refer students to the counseling center or other relevant units of NCU.
- Article 7. Before providing counseling to a student, the faculty member shall first understand the student's motive behind his/her behavior, and explain the reason for providing the

counseling.

- Article 8. Unless otherwise provided by law, personal or family information of a student obtained by the faculty member during the counseling shall not be disclosed or released to the public.
- Article 9. Faculty members shall not discriminate against students based on gender, abilities or academic results, religion, race, partisan politics, geographical area, family background, physical or mental disabilities or criminal records.
- Article 10. Faculty members shall provide appropriate counseling, in an objective, calm and considerate manner, to students who are involved in disputes. They shall deal with disputes fairly and reasonably, and help the students involved reach a harmonious resolution.
- Article 11. If a student interferes with or disrupts teaching activities, violates school rules, social norms or laws, or engages in any conduct harmful to physical or mental health, the faculty member shall provide appropriate counseling to the student. If the foregoing counseling proves ineffective, the student may be disciplined in accordance with NCU Regulations Governing Student Awards and Discipline or referred to NCU's Student Services Division for its further action.
- Article 12. After a student is disciplined for a material violation of regulations, the faculty member and the counseling units shall follow up and provide counseling to the student continuously.
- Article 13. When a student thinks that the measures imposed by NCU on him/her are unlawful or infringe upon his/her rights improperly, the student may file an appeal in writing to the student appeal review committee of NCU.
- Article 14. When providing counseling to students, faculty members shall not exceed the requirements set forth by law in order to avoid causing physical or psychological harm to students. Improper counseling shall result in disciplinary action in accordance with applicable regulations.
- Article 15. During the process of providing counseling to a student, the faculty member shall report pursuant to the Operation Rules of Reporting Campus Safety and Disaster Incidents. The faculty member shall maintain confidentiality as required by law and protect the secrets and privacy of the student.
- Article 16. NCU shall seek the opinions of faculty members, students and parents and take the opinions into consideration for reviewing and amending the Regulations.
- Article 17. The Regulations, and any amendments hereto, shall be implemented after being approved at the University Council Meeting.